

The Board Secretary

Core Competencies and Current Challenges

Thursday, 29th September 2016, 12.15pm – 14.00pm

Institute of Public Administration, 57-61 Lansdowne Road, Dublin D04 TC62

Round table lunch hosted by the Governance Forum



This round table will discuss issues faced by the Board Secretary or equivalent roles in the current context. How broad is the remit of the Board Secretary? What are the features of effective relationships with the Chairperson, the CEO and others?

There are high expectations around the role of Board secretary. There is increased recognition of the importance of the role in the newly published edition of the *Code of Practice for the Governance of State Bodies*

Topics

This event will provide an opportunity to meet and discuss with peers and it will provide an update on current governance issues. There will be an open discussion which will include addressing

- What are the appropriate range of responsibilities of a Board Secretary?
- What should the Board secretary not do?
- Typical challenges and how they might be addressed
- The public sector context

Participants are invited to raise other relevant topics to discuss with their peers.

Expert panel

The discussion will be facilitated by a panel of experienced practitioners including **Aidan Horan**, Director of Governance services at IPA, **John Burns**, ICSA Council Member and others.

Bookings

Members of the Governance Forum are invited to send one nomination to the round table. Please confirm your attendance to Jane Greer jgreer@ipa.ie (01 240 3661) or Rebecca Cooney rcooney@ipa.ie (01 240 3657)